

## Student Organization Driver Training & Driver's License Reviews

Contact Information						Provider Information					
Student Contact Person						Phone #				Fax #	
Student Organization						Department Name					
Contact E-mail					Contact Name						
Fund	Org	Dept	Sub-Dept	Grant/Program	Inst Ac	cct Org Acct	Dept Acct	Fn	Cost Ctr	SLID/SLAC	

## Each Student Driver must:

- -Take a one-time online defensive driving course to be certified to drive UI vehicles. \$10.50/course.
- -Have his/her driving record reviewed every year to maintain eligibility to drive UI vehicles. Cost varies by state. Free for Iowa drivers.
- -Have at least 3 years of driving experience, including learners' permits, and must provide information for all driver's licenses held in the past 3 years.

## Instructions:

- -Provide contact and account information above.
- -Enter driver information on page 2 (reverse).
- -Obtain signature from authorized account signer (as listed on Engage) below.
- -Turn in to SOBO (sobo@uiowa.edu, 132 IMU).
- -Each driver will receive an e-mail with instructions for completing the driving course. Those with out-of-state licenses will receive an additional e-mail to approve a review.

End User Approval	Date	Departmental Approval	Date	Special Approval	Date	College Approval	Date
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## ARI Course Assignments

Organization Name	First Name	Last Name	Email (Required) Personal or University default	University ID #	Driver's License Number/State	Course	Due Date (Date of the Trip)
University of Iowa	Jeff	Example	<u>jeff-example@uiowa.edu</u>	00078351	417AG28146/IA	Defensive Driving Practices	4/25/2014
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